

TRUMBULL COUNTY EMERGENCY MANAGEMENT AGENCY  
Executive Board Meeting Minutes

Date: March 9, 2023

Time: 9:00 a.m.

Place: EMA Office

640 N. River Rd., N.W. Unit B  
Warren, OH 44483

Roll Call:

X Mayor Doug Franklin (*Chief Ken Nussle*)

Commissioner Dennis Malloy

X Director John E. Hickey (Non-Voting)

X Mayor Ben Kyle

X Trustee Ed Anthony

X Trustee Roger Peterson

X Chief James Pantalone

X Mayor Deidre Petrosky (*Chief David Rea*)

X Trustee Jeff Tucker (*Tom Shay*)

Sheriff Paul Monroe

X Chief Steve Craiger

Guests: Chief Kevin Kuriatnyk, TCHMRT

Chief John Lewis, 910<sup>th</sup> Fire Dept.

Chairman Anthony called the meeting to order at 9:00 A.M.

The Pledge of Allegiance was recited.

Roll Call Taken

APPROVED APR 13 2023

**1. APPROVAL OF PREVIOUS MEETING MINUETS**

Director Hickey asked if there were any additions or corrections to the minutes of the January 12, 2023 meeting as presented. There being none -

**MOTION:** A motion was made by Chief J. Pantalone to approve the minutes of the January 12, 2023 meeting as presented.

Chief D. Rea seconded the motion.

**FOR 8                  AGAINST 0                  ABSTAINED 0                  MOTION CARRIED**

Director Hickey asked if there were any additions or corrections to the minutes of the February 9, 2023 meeting as presented. There being none -

**MOTION:** A motion was made by Chief J. Pantalone to approve the minutes of the February 9, 2023 meeting as presented.

Trustee Peterson seconded the motion.

**FOR 8                  AGAINST 0                  ABSTAINED 0                  MOTION CARRIED**

## 2. APPROVAL OF INVOICES/ FINANCIAL REPORT/ FINANCIAL MOTIONS

Director Hickey asked if there were any questions concerning the financial report that was submitted from January 1, 2023 – February 28, 2023. There being none

**MOTION:** A motion was made by Trustee R. Peterson to approve the financial report as submitted.

Mayor B Kyle seconded the motion.

**FOR 8 AGAINST 0 ABSTAINED 0 MOTION CARRIED**

### **MOTION:**

Chief D. Rea motioned to adjust EMA Directors base pay from \$31.25 per hour (\$65,000.00 per year salary) to \$34.06 per hour (\$70,844.80 per year salary) This adjustment was recommended per the Trumbull County Auditor, and will eliminate the 9% pension pick up that the County was paying for the director. This amount is now placed in the salary of the EMA director, and the county will not pay any portion of the employee pickup. The amount that will be paid by the director each pay will now be \$272.50 per pay period.

Chief J. Pantalone seconded the motion.

**FOR 8 AGAINST 0 ABSTAINED 0 MOTION CARRIED**

### **MOTION:**

Chief D. Rea motioned to purchase one (1) Quantifit 2 Respirator Fit Tester from Premier Safety of Oakdale, PA. in the amount of \$10,910.00. The purchase includes rechargeable Battery Charging Unit, and a 3-year Calibration and Maintenance Agreement. The old unit will be traded in for credit.

Additionally, to make a fund increase to account 505421 (Safety Equipment) in the amount of \$11,000.00 to fund the purchase. (This purchase and cost is NOT refundable through the EMPG Grant)

Chief K. Nussle seconded the motion.

**FOR 8 AGAINST 0 ABSTAINED 0 MOTION CARRIED**

## 3. EMA DIRECTORS OPERATIONAL UPDATE

Director Hickey provided a written report for January and February 2023 : See Attachment's

- A brief overview of the director's report was conducted.
  - Meeting with fire departments to go over required reimbursement paperwork for the East Palestine train derailment response. Trumbull County had crews respond on Saturday February 4<sup>th</sup>, Monday February 6<sup>th</sup>, and Tuesday February 7<sup>th</sup>.
  - Provided an update on the EMA Drone program
  - Advised board of upcoming out of town training and meetings for the director.
  - Discussed the planning committee for the April 8, 2024 total solar eclipse that will affect our county.

#### **4. TRUMBULL COUNTY HAZARDOUS MATERIALS RESPONSE TEAM**

- Responded to (3) incidents in January/February 2023.
- Multiple phone consults concerning the train derailment in East Palestine.
- Chief attended TCCHD radiological table top.
- Chief attended TCFCA regular meeting.
- Current members attending the Hazardous Materials Technician Class being held at the Trumbull County EMA office.
- Held one training/meeting in February 2023
- Request that James McBride, of Warren Township Fire be accepted onto the team as a Hazardous Materials Technician.
- Chief Kuriantnyk requested to have time made available to him at the next executive board meeting in April to discuss a stipend program for the HazMat team members.

#### **5. TRUMBULL COUNTY FIRE INVESTIGATIVE UNIT**

- Responded to (1) structure fire in Orangeville Village for investigative purposes.
- Held training/meeting in February
- Currently reviewing and updating team standard operating procedures.
- Updating SOP's to prepare to meet the new NFPA standard that will come out later in 2023.

#### **6. LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

- Last Meeting was held January 10, 2023, next meeting will be held on Tuesday April 11, 2023
- Committee working on LEPC Bylaw's update, per EMA directors request.
- Table top at Ultium Cells in Lordstown on April 20, 2023 at 1000.

#### **7. OLD BUSINESS**

- Discussion was held about what to do with the current command post. After discussion it was decided to place the unit at the county Panther Ave vehicle yard, and have the county place the unit on GovDeals at a future date. The unit is no longer viable for use, and will be decommissioned as an EMA asset.

#### **8. NEW BUSINESS**

**Mayor B. Kyle motioned to approve the updated EMA Executive Board By-laws as presented with date changes & committee member appointments. It was agreed to leave the actual date of the bylaws the same as originally approved (May 2022) and just add dates of revisions to the back page for minor updates.**

**Chief S. Craiger seconded the motion.**

**FOR            8    AGAINST       0       ABSTAINED     0       MOTION CARRIED**

Trustee R. Peterson motioned to approve the recommendation of Trumbull County Hazardous Materials Response Team Chief K. Kuriantnyk, and accept the application and placement of James McBride of the Warren Township Fire Department to the Trumbull County Hazardous Materials Response Team.

Chief J. Pantalone seconded the motion.

**FOR            8    AGAINST       0       ABSTAINED       0    MOTION CARRIED**

**9. ANNOUNCEMENTS**

**The next regular meeting will be on April 13, 2023 at 9:00 A.M. at the EMA Office located at 640 N. River Road N.W., Warren, OH 44483.**

**10. ADJOURN**

**MOTION:** Chief J. Pantalone made a motion to adjourn.  
Mayor B. Kyle seconded the motion.  
Meeting adjourned at 09:55 A.M.

**FOR       8    AGAINST       0       ABSTAINED       0    MOTION CARRIED**

*JEH*

**3/9/2023**